



CRANBROOK STATE SCHOOL P&C ASSOCIATION

20 - 38 Alice Street Cranbrook TOWNSVILLE QLD 4814

Telephone: (07) 4726 1222

E-Mail: pandc@cranbrookss.eq.edu.au

Application for P&C Membership

Please complete and return to the P&C Secretary (in person or by email to pandc@cranbrookss.eq.edu.au)

Name:

Address:

Phone:

Email Address:

I am:

- a parent of a student attending the school
- a staff member of the school
- an adult interested in the school's welfare, and my date of birth is

P&C Members who are not the parent of a student currently enrolled at the school must hold a valid volunteer blue card (not a pending application). Current BlueCard Number: Expiry Date:

I am:

- applying for new membership
- renewing my membership.

I would like to nominate for the following Executive Position:

(All Executives Must Hold a Current Working with Children BlueCard NOT Pending)

Current BlueCard Number: Expiry Date:

President Vice-President Secretary Treasurer

Reason for Nomination (Optional) (i.e. relevant experience/Qualifications)

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I apply for membership in the Cranbrook State School Parents and Citizens Association and I undertake to:

- a) promote the interests of and facilitate the development and further improvement of the School and the good order and management of the School; and
- b) comply with the Constitution of the P&C Association, including the P&C Association Code of Conduct as specified in Schedule 2 of the Constitution (please see over page), and any valid resolutions passed by the Association.

If a person has been convicted of an indictable offence, it is grounds for removal in accordance with the *Education (General Provision) Act 2006*.

Signature:

Date:

P&C Secretary Use Only		Date Received:	BlueCard Check: Valid: Y / N Exp Date:
Copy of BlueCard Attached: Y / N	BlueCard Linked: Y / N	Membership: APPROVED / DECLINED	
REASON FOR DECLINE:			
Secretary's signature:	Date:	P&C Register <input type="checkbox"/>	





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SCHEDULE 2 – CODE OF CONDUCT FOR P&C ASSOCIATION

- 1.1** This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.
- 1.2** The Code is intended to promote and maintain the highest standard of ethical behaviour by P&C Association members. Members of a P&C Association should adhere to the Code of Conduct at all times. This Code applies to each member of a P&C Association.
- 1.3** P&C Association members are to:
- act in the best interest of the whole school community at all times
 - act in compliance with the Constitution
 - act and work within the boundaries of the *Education (General Provisions) Act 2006*, the *Education (General Provisions) Regulation 2017* and the Department of Education's policies and procedures relevant to P&C Association operations
 - conduct and present themselves in a professional manner and act ethically and with integrity at all times
 - act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents/carers, students, community members
 - remain objective and avoid personal bias at all times
 - represent all members of the school community
 - engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful and fair
 - declare any conflicts of interest and not misuse their office to advance individual views or for personal gain
 - make fair, transparent and consistent decisions
 - provide objective and independent advice
 - listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own
 - treat official information with care and use it only for the purpose for which it was collected or authorised
 - respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information
 - not use confidential or privileged information to further personal interests
 - be responsive to the requirements of the school community
 - seek to achieve excellence in educational outcomes for all students at the school
 - listen and respond to issues and concerns regarding strategy and policy.

P&C members (including Executive Committee members) should also abide by all expectations outlined in the school's Parent and Community Code of Conduct if the school has one.

P&C Secretary Use Only Date Received: BlueCard Check: Valid: Y / N Exp Date:

Copy of BlueCard Attached: Y / N BlueCard Linked: Y / N Membership: **APPROVED / DECLINED**

REASON FOR DECLINE:

Secretary's signature: Date: P&C Register

